

Speed Post

No. DGET-18011/01/Sem-Jan/2015-TTC
GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
DIRECTORATE GENERAL OF EMPLOYMENT & TRAINING

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated the 24th February, 2015

To

1. All the State Directors (Dealing with Craftsmen Training Scheme).
2. The Principal, NVTI-Noida and RVTIs-Mumbai, Bengaluru, Thiruvananthapuram, Panipat, Kolkata, Tura, Indore, Allahabad, Jaipur and Vadodara.

Subject: Packing content details of OMR- regarding.

Sir

You are aware that Semester System All India Trade Test is going on from 20th to 28th February, 2015 on OMR sheets, except Engineer Drawing from 2nd Semester onwards.

In this regard, it is informed that all the State Directorate/ Field institute of DGE&T must handover the sealed packets of OMR sheets within 10 days to representative of National Institute of Electronics and Information Technology (NIELIT), New Delhi after completion of AITT Exams so that the results of theory subject could be evaluated within the time limit of 30 days. The packing format of OMR sheets is enclosed here with for safe packing and proper information on the OMR packets. The format should be filled in duplicate and the packets without mention of 'OMR Sheet content details' would not be accepted. The superintendent of Trade Testing Centre would forward OMR packets to the respective State Directorate immediately after the Exam as per packing format of OMR.


In view of above; you are requested to insure that each State Directorate will deliver the OMR packets to the NIELIT within the time frame of 10 days failing which it is not in a possible to declare the marks of theory papers of that State in time and the responsibility will lay on the concerned State Directorates.

Encl.: A Format.

Yours Faithfully

(Sunil Kumar Gupta)
Director (TTC)

Director of Training Copy to:- The Controller of Examination, National Institute of Electronics and Information Technology (NIELIT), Electronics Niketan, 6th CGO Complex, Lodhi Road, New Delhi-110003 for strictly adhering to packing format and time limit of 10 days for collecting OMR Sheets from State Directorates & DGET field Institutes.


(Sunil Kumar Gupta)
Director (TTC)

OMR SHEET PACKETS CONTENT DETAIL

State/UT Code (1 to 36 for State/UT & 37 to 47 DGET Field Institute)	:	_____
Trade Testing Centre/ DGET Field Institute Address	:	_____ _____
<u>Current Packet No.</u>	:	_____
Total Packets of this TTC/Field Institutes	:	_____
Semester I/II/III	:	_____
Date of Examination	:	_____
Paper I/II	:	_____
Trade Name	:	_____
Subject(s)	:	_____
Total Trainees Present	:	_____
Total Trainees Absent	:	_____

Sl. No.	Details	Quantity	Remarks
1.	Used OMR Sheets for Trainees Present		Answer Sheet No. _____ to _____.
2.	OMR Sheets unused returned		Answer Sheet No. _____ to _____.
3.	OMR Sheets defective		Answer Sheet No. _____ to _____.
	Total		

** Fill NA wherever not applicable.*

Invigilator Signature
With Date

Superintendent Signature
With Date

Chairperson/Principal
Signature with Date

- Note:-** (i) Pl. fill in duplicate.
(ii) Paste one of them on outer cover of sealed OMR Sheets packets. The other copy may be enclosed inside the packets containing the filled OMR Sheets to be inside the packet.
(iii) While packing the filled OMR Sheets, ENSURE NO OMR SHEET GETS DAMAGED, FOLDED OR REMAINS STICKING TO OUTER COVER.