

# राजस्थान कौशल एवं आजीविका विकास निगम

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क्रमांक : आरएसएलडीसी/प्रशा./रिक्तियां/2016-17/

दिनांक : 17.06.2017

## विज्ञप्ति

राजस्थान कौशल एवं आजीविका विकास निगम द्वारा राज्य के बेरोजगार युवाओं के कौशल प्रशिक्षण की परियोजना के क्रियान्वयन हेतु निम्नलिखित अस्थायी पदों पर राज्य सरकार/केन्द्र सरकार/सार्वजनिक उपक्रमों/बोर्ड/संघ के योग्य एवं अनुभवी अधिकारियों/कर्मचारियों से प्रतिनियुक्ति पर विशेष चयन/प्रतिनियुक्ति अथवा सेवा निवृत्त कार्मिकों की पुनर्नियुक्ति के लिये आवेदन पत्र 10.07.2017 सायं 6.00 बजे तक आमंत्रित किये जाते हैं :-

क्र.सं.	पद का नाम	आवश्यक न्यूनतम ग्रेड पे	पद की ग्रेड पे	रिक्त पद
1.	महा प्रबन्धक	7600	8200	1
2.	सहायक प्रबन्धक	4200	4800	1
3.	निजी सहायक	3600	4200	2
4.	कनिष्ठ लेखाकार	2800	3600	1
5.	क्लर्क ग्रेड-1	2400	2800	5
6.	क्लर्क ग्रेड-2	2200	2400	4
7.	ऑफिस बॉय	1700	1700	4

### नोट :-

- विस्तृत विज्ञप्ति, शर्तों एवं आवेदन पत्र का प्रारूप [www.livelihoods.rajasthan.gov.in](http://www.livelihoods.rajasthan.gov.in) विभागीय वेबसाइट पर उपलब्ध है एवं कार्यालय से भी प्राप्त किया जा सकता है। रिक्त पदों की संख्या कम या अधिक भी हो सकती है। जिसके अनुसार प्राप्त आवेदनो में से चयन समिति द्वारा चयन किया जायेगा।
- उपरोक्त विज्ञापित पदों में से क्रम सं. 1 से 4 तक विशेष चयन से एवं क्रम सं. 5 से 7 प्रतिनियुक्ति द्वारा भरे जाने हैं।
- उपरोक्त क्रम संख्या 01 से 7 पदों हेतु "राज्य सरकार" के समतुल्य पद एवं वेतनमान/ग्रेड-पे (without ACP/Selection Scale) से सेवा-निवृत्त कार्मिक भी आवेदन कर सकते हैं। सेवा-निवृत्त कार्मिकों को पारिश्रामिक व अन्य शर्तें कार्मिक विभाग के परिपत्र क्रमांक एफ17(10)डीओपी/ए-II/94 जयपुर दिनांक 10.02.2016 के अनुसार होगी। संविदा पुनर्नियुक्ति सेवा पर एक बार में एक वर्ष की अवधि के लिए अथवा नियमित कर्मचारी उपलब्ध होने तक जो भी पहले हो, की कालावधि के लिए होगी। पुनर्नियुक्ति सेवाएं किसी भी दशा में 65 वर्ष की आयु से अधिक नहीं होगी।
- विज्ञप्ति में दर्शाये गये पदों का पैनाल तैयार किया जाएगा।
- निगम द्वारा आवेदक के पैतृक विभाग (नियुक्ति अधिकारी) से अग्रेषित प्राप्त आवेदन पत्र पर ही विचार किया जाएगा।
- निजी प्रतिष्ठानों में कार्यरत कार्मिक कृपया आवेदन नहीं करें।

प्रबन्ध निदेशक

# **Rajasthan Skill and Livelihoods Development Corporation**

EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur-302004 (Rajasthan)

RSLDC/Admn./Vacancy/2016-17/

Date: 17.06.2017

## **Advertisement**

Applications are invited from the officers/employees of any Department/Corporation/Board/Organization of Govt. of India/State Government having relevant experience, in the field of Rural Development, Skill Development, Project implementation etc., for the following posts in Rajasthan Skill and Livelihoods Development Corp. Ltd. (RSLDC). Posts mentioned at S. No. 1 to 4 are to be filled up through deputation on special selection and posts mentioned at S. No. 5 to 7 on deputation.

S. No.	Name of Post	Grade Pay	No. of Vacant Post	Pay Band	Minimum Eligible Grade Pay
<b>Post for Special Selection</b>					
1.	General Manager	8200	1	PB-3	7600
2.	Assistant Manager	4800	1	PB-3	4200
3.	Personal Assistant	4200	2	PB-2	3600
4.	Jr. Accountant	3600	1	PB-2	2800
<b>Posts for Deputation</b>					
5.	Clerk Grade-I	2800	5	PB-1	2400
6.	Clerk Grade-II	2400	4	PB-1	2200
7.	Office Boy	1700	2	PB-1	1700

### **Desirable for the post:**

**Serial no. 1: General Manager:-** An officer of Rajasthan State Services in Selection Scale

Or

An officer of eligible Grade Pay from any Department/Corporation/Board/Organization of Govt. of India/State Government having relevant experience in the field of Rural Development, Skill Development, Project implementation General Administration etc.

**Serial no. 2: Assistant Manager:-** An officer of eligible Grade Pay from any Department/Corporation/Board/Organization of Govt. of India/State Government having relevant experience in the field of Rural Development, Skill Development, Project implementation General Administration etc.

**Serial no. 3: Personal Assistant:** An employee of the rank of Personal Assistant (PA)

OR

An employee of eligible Grade Pay from any Department/Corporation/Board/Organization of Govt. of India/State Government **having similar experience.**

**Serial no. 4: Junior Accountant:-** A Junior Accountant with a working knowledge of Tally or similar software.

OR

An employee of eligible Grade Pay from any Department/ Corporation /Board Organization of Govt. of India/State Government having worked in Finance & Accounts Wing and having working knowledge of TALLY or any other similar software.

**Serial no. 5: Clerk-I:** An employee of the eligible Grade Pay from any Department/Corporation /Board/Organization of Govt. of India/State Government.

**Serial no. 6: Clerk-II:** An employee of the eligible Grade Pay from any Department/Corporation /Board/Organization of Govt. of India/State Government.

**Serial no. 7: Office Boy:** An employee of the eligible Grade Pay from any Department /Corporation /Board/Organization of Govt. of India/ State Government.

Interested candidates fulfilling the above desirables may apply.

Other conditions are as under:

1. "Grade Pay": means Grade Pay of the post held by the officer in the parent organization but does not include Grade Pay/drawn by the officer as **Assured Career Progression (ACP)/Selection Grade**.
2. The number of vacancies may increase or decrease.
3. Proficiency in English, Hindi and Computer is essential.
4. Lien of the selected employee shall remain with parent department.
5. Selection would be based on interview by a committee constituted for the selection. However; all the powers to accept or reject application and the selection are reserved with the Managing Director, RSLDC.
6. The Officers/Employees selected through special selection (SI. No. 1 to 4) will get 15% Special Allowance. The employees selected on deputation (SI. No. 5 to 7) basis will be eligible for deputation allowance as per Rajasthan Government Rules.
7. Format of application may be downloaded from the official web site [www.livelihoods.rajasthan.gov.in](http://www.livelihoods.rajasthan.gov.in) or may be obtained from our office address mentioned above.
8. The application form dully filled & Forwarded by the competent authority should reach in this office by 6.00 PM of 10.07.2017.  
The eligible officers/employees already working in the corporation and willing to apply for higher post may also apply. They need not to submit NOC again from their parent department, but other conditions of selection will remain same.
9. The applicants may submit advance copy of the application, but their selection will be subjected to fulfilling all the requirements.
10. The applicant should submit certificate to the effect that No vigilance/disciplinary proceedings are either pending or contemplated against him.

11. The applicant will be required to submit, through his/her parent organization, Annual Performance Appraisal Reports of last seven years as and when required by RSLDC.

**Managing Director  
RSLDC**

# **RAJASTHAN SKILL & LIVELIHOODS DEVELOPMENT CORPORATION**

EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur 302004, Tele 0141-5164217, 5103246

[www.livelihoods.rajasthan.gov.in](http://www.livelihoods.rajasthan.gov.in)

Ref.: RSLDC/Admin/Vacancy/2016-17/

Dated: 17.06.2017

## **Advertisement**

Applications are invited from the retired officers/employees of any Department/Corporation/company/Board/Organization of Govt. of India/State Government having relevant experience, in the field of Rural Development, Skill Development, Project implementation etc., for the following posts in Rajasthan Skill and Livelihoods Development Corp. Ltd. (RSLDC).

<b>S. No.</b>	<b>Name of Post</b>	<b>No. of Vacant Post</b>
1.	General Manager	1
2.	Assistant Manager	1
3.	Personal Assistant	2
4.	Junior Accountant	1
5.	Clerk Gr-I	5
6.	Clerk Gr-II	4
7.	Office Boy	4

Other conditions are as under:-

1. AGE:- The completed age of an applicant should not exceed 65 years as on 01.01.2018.
2. Proficiency in English, Hindi and Computer is essential.
3. Selection would be based on interview by the committee constituted for the selection however; all the powers to accept or reject application and the selection are reserved with the Managing Director, RSLDC.
4. Format of application may be downloaded from the official web site [www.livelihoods.rajasthan.gov.in](http://www.livelihoods.rajasthan.gov.in) or may be obtained from our office address mentioned above.
5. The application form dully filled should reach to this office by 6.00 PM of 10.07.2017.
6. Applicants given compulsory retirement or punished during their service period are not eligible.
7. The contractual reappointment of retired employees shall be governed by Govt. of Rajasthan order No. F17 (10) DOP/A-II/94 Dated 10.02.2016.
8. Applicant must have satisfactory service record.
9. Re-appointment of retired employees will be on consolidated remuneration notified by Govt. of Rajasthan from time to time.

Interested candidates fulfilling the above desirables may apply along with a copy of Pension Pay Order, Last Pay Certificate and Proof of Age & Grade Pay.

**Managing Director  
RSLDC**

**Format of Application**

**Rajasthan Skill And Livelihoods Development Corporation Limited**

(A Government of Rajasthan Enterprise)

EMI Campus, J-8A, Jhalana Institutional Area, Jaipur 302 004

**APPLICATION FORM**

**PART- I**

**Mode of Recruitment :** By Deputation or Special Selection

**Name of Post Applied For:**

Photograph

Sr. No	Particulars	Description											
		First Name			Middle Name			Surname					
1.	Name in Full {In Block Letters)												
2.	Nationality												
3.	Father's Name												
4.	Date of Birth	D	D	M	M	Y	Y	Y	Y				
5.	Marital Status												
6.	Category	SC	ST	Gen	OBC	PH							
7.	Residential Address with PIN Code												
8.	Landline Number												
9.	Mobile Number												
10.	Email ID												
11.	Academic & Professional Qualifications:	Examination/ Degree	Year of Passing	Name of Institute/ Board/ University								% of marks or Grade	

Sr. No	Particulars	Description		
12.	Any Equivalent Qualification	If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.		
13.	Details of Present Employment	Sr. No.	Description	Status
		1.	Designation of the post held	
		2.	Date from which held	
		3.	Scale of the Pay of the Post (Running Pay Band) and Pay Band	
		4.	Grade Pay of the post (without ACP)	
		5.	Present Running Pay	
		6.	Present Grade Pay	
		7.	Whether Regular/ ad hoc/ Tenure/ Deputation	
		8.	Name of Department/ Organization	
		9.	Name of Parent Department in case of deputation	
14.	Employment History With Work Profile Of Each Position Held			
15.	Present Responsibilities			
16.	Any Experience In Working Of Projects Funded By External Agencies			
17.	Total Emoluments Per Month Drawn.{Please indicate detailed break up and attach copy of self attested pay slip}	Running Pay : Grade Pay : DA : HRA : CCA : CPF Cont. : Others :	Pay Band:	
		<b>TOTAL : Rs.</b>		
18.	Contact Details Of The Officer In HR/P&A/ Establishment Who Could Be Contacted Regarding APAs/NOC/ Vigilance Clearance.			

19.	Details of Computer Knowledge: {Language(S) Known And Application Software Used.}	
20.	Date of Retirement in the Parent Department	
21.	Any Additional Relevant Information	

### **Declaration**

I hereby solemnly declare and undertake that all the above information/statements furnished by me are true, correct and complete to the best of my knowledge and belief. I undertake that if at any stage of selection, or even after selection, any of the information furnished by me is found to be false, incorrect or misleading then my candidature/appointment/ services will stand cancelled/ terminated without assigning any reason thereof.

Place:

Date:

**Signature**

Name:

### **PART -II**

(To be filled in by the Competent Authority)

Certified that:

- (i) The information given above by the officer is correct.
- (ii) No vigilance/disciplinary proceedings are either pending or contemplated against the above mentioned officer.
- (iii) His performance during last seven years has not been rated below 'Satisfactory' or equivalent grading.
- (iv) The applicant is a regular employee of this organization and his lien will be kept in this department during the tenure of deputation with RSLDC.
- (v) His Annual Performance Appraisal Reports of last seven years will be sent as and when required by RSLDC.

**Signature**

Place:

Date:

Name :

Designation:

Department/Organization:

(With office seal)