



GOVERNMENT OF RAJASTHAN
RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION (RSLDC)
EMI Campus, J 8 A, Jhalana Institutional Area, Jaipur – 302004
Phone No. 0141 –5103164/5104136 E-mail ID: thstp.rslde@gmail.com
Advt. No. RSLDC//ELSTP/EOI/2016-17/01

Notice for Inviting Expression of Interest (EOI)

RSLDC is desirous of seeking Expression of Interest (EOI) and submission of proposals from eligible organization/institute to undertake the project of 'Employment Linked Skill Training Programme' in the **Medical & Nursing, Allied Healthcare, Spa & Wellness and Nutrition & Health Education sector.**

Detailed proposal with requisite information and necessary documents is to be submitted up to **5.00 P.M. on 22nd August, 2016 to RSLDC Office.**

For further details, visit website www.rajasthanlivelihoods.org or www.livelihoods.rajasthan.gov.in

Dated: 1st July, 2016

Managing Director, RSLDC

RSLDC/ELSTP/ EOI /2016-17/01		
ELSTP: Medical & Nursing, Allied Healthcare, Spa & Wellness , Nutrition & Health Education sector		
RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION		
EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur - 302 004		
Telephone No. : (0141) 5103164/5104136		
E-mail : rslde.elstprj@gmail.com		
Expression of Interest (EOI) for submission of request for proposal (RFP) by applicants in the Medical & Nursing, Allied Healthcare, Spa & Wellness and Nutrition & Health Education sector in the state of Rajasthan to undertake the project of Employment Linked Skill Training Programme (ELSTP).		
Background: Health and Wellness is one of the fastest growing sectors in India. Some of the major factors driving sector growth are an increasing population, growing lifestyle-related health issues, cheaper costs for treatment, improving health insurance penetration, increasing disposable incomes, government initiatives and a focus on Public Private Partnership (PPP) models. The rural healthcare sector has also witnessed considerable growth. In view of this and already existing shortage of trained manpower in health and wellness sector, this EOI is being issued to invite proposals from agencies for setting up training facilities in the State.		
S. No.	Particulars	Conditions/Provisions
1.	Eligibility Criteria	<p>1. Applicant should be a –</p> <p>i) Medical University/Medical College/Para-Medical Institute (with attached hospital), dully affiliated or recognized</p> <p style="text-align: center;">Or</p> <p>ii) A Hospital established by Corporate/Organization registered under Companies Act or Societies Registration Act or registered as Trust or is a legal entity like Proprietorship, Partnership firm, etc approved by the respective State Government. Hospital should have a Bio Medical Waste (Management and Handling) authorization Certificate issued by Rajasthan Pollution Control Board, Jaipur or any other State Government/Board.</p> <p style="text-align: center;">Or</p> <p>iii) College /institute offering Degree / Diploma/Certificate programmes recognized by competent State/National body in any one of the relevant sectors.</p> <p>Applicant should be active and operational continuously in India or any State/UTs for the last three years on the date of application. Joint Ventures (JVs)/Special-Purpose Vehicles (SPVs) are also permitted to apply for the program.</p> <p>Document Required: Applicant details with relevant documents, must be submitted as per Annexure-2.</p> <p>2. Applicant's average annual turnover in the past three consecutive years (2013-14, 2014-15, 2015-2016) should not be less than ₹1 Crore. Note: Audited financial statements for the past three years (2013-14, 2014-15, 2015-2016) should be submitted by the Applicant. In case of unavailability of audited financial statements for the FY 2015-16, Applicant may submit unaudited financial statements. However the Applicant will be required to submit audited financial statements for FY 2015-16, by 31st October 2015.</p> <p>Document Required: Copy of audited financials for the last three years along with Annexure – 3.</p> <p>3. The organization should not have been blacklisted / debarred by any donor agency/ State Government/ Central Government. Document Required: A self certificate must be submitted as per Annexure-4.</p>

S. No.	Particulars	Conditions/Provisions
		<p>4. An Applicant must provide self certificate/declaration for following as per norms of RSLDC (As amended from time to time):</p> <ol style="list-style-type: none"> I. To set-up Skill Development Center(s), the capacity of each established training center should not be less than 50 youth per year. II. To arrange sufficient space, furniture, equipment, tools, training aids, raw material, electricity, water supply and other essentials required for imparting training to youth in the proposed course(s). III. To hire/engage competent and eligible trainer(s) or work as trainer, to undertake training in the proposed courses. IV. To install GPRS enabled biometric thumb impression machine for daily attendance (coming & going), which has to be compatible with MIS system of RSLDC and provide other information required by RSLDC. V. To arrange certification and assessment of trained youth through SSCs / NCVT / Any other certification body approved by RSLDC. <p>Document Required: A self certificate/declaration as per Annexure-5.</p>
2.	Proposal Processing Fee	<p>Applicants have to pay a non-refundable Proposal Processing Fee of ₹ 5, 000/- (Rupees Five Thousands only). This will be paid in the form of a Demand Draft Payable to 'Rajasthan Skill and Livelihoods Development Corporation' payable at Jaipur, drawn on any scheduled commercial bank and must accompany with Covering Letter in cover of the Proposal Document. Proposals that are not accompanied by the Proposal Processing Fee shall be rejected by RSLDC.</p>
3.	Earnest Money Deposit (EMD)	<p>Applicants are requested to submit a refundable Earnest Money Deposit (EMD) of ₹ 1, 00,000/- (Rupees One Lakh only). This will be paid in the form of a Demand Draft Payable to 'Rajasthan Skill and Livelihoods Development Corporation' payable at Jaipur, drawn on any scheduled commercial bank and must accompany with Covering Letter in Cover of the Proposal Document. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) shall not be considered.</p> <p>The EMD of the unsuccessful applicant would be returned. In case of shortlisted applicant, the EMD would remain with RSLDC till signing of MoU.</p> <p>The EMD will be forfeited on account of one or more of the following reasons:</p> <ol style="list-style-type: none"> a. In case, applicant withdraws from an EoI during the period of validity of EoI (EoI shall be valid for 180 days from date of submission of proposal); b. In case, applicant does not participate in the subsequent process of EoI (Signing of MoU) after having been shortlisted. <p>Note: Once the applicant has signed the MoU with RSLDC, Earnest Money Deposit (EMD) can be adjusted against Performance Security Deposit (PSD).</p>
4.	Performance Security Deposit (PSD)	<p>The shortlisted applicant should furnish a Performance Security Deposit (PSD) of Rs. 50,000/- (Rupees Fifty Thousand only) per SDC, in the form of a Bank Guarantee at the time of signing of MoU for Empanelment. The PSD shall remain valid for a period of three years from the date of signing of MoU.</p>
5.	Duration of the Project	<p>Three (3) years from the date of signing of MoU.</p>
6.	Funding Pattern	<p>As per RSLDC's guidelines/circulars (as amended from time to time).</p>

S. No.	Particulars	Conditions/Provisions
7.	Organisation of Training	The Applicant has to follow RSLDC's guidelines/circulars available for ELSTP (as amended from time to time) for Courses for Training, Assessment & Certification, Employment & Retention, Incentive for Employment and other required details.
8.	Submission of Proposal	<p>Interested agencies fulfilling eligibility conditions as mentioned above can submit their detailed proposal for undertaking Employment Linked Skill Training Programmes in the State to the Managing Director, Rajasthan Skill and Livelihoods Development Corporation (RSLDC) Head Office, Jaipur or District Office of RSLDC on or before 22nd August, 2016 by 5 PM.</p> <p>This EoI is being issued under the open date policy wherein proposals will be processed / approved / sanctioned as and when received on a continuing basis. All proposals will be processed on first come first serve basis.</p> <p>The proposal should carry following as per checklist given in the EoI:</p> <ol style="list-style-type: none"> 1. Covering Letter-Annexure-1 2. Applicant details along with Annexure-2 3. Copy of audited financials for the last 3 years along with Annexure-3 4. An affidavit for not being blacklisted Annexure-4 5. A self certificate/declaration as per Annexure-5 6. Action plan in terms of number of skill development centers and courses and likely number of youth to be trained and time needed for setting up the centers as per Annexure-6. <p>The Managing Director, RSLDC reserves the right to accept or reject any proposal without assigning any reasons, what so ever. The decision of RSLDC shall be final and binding on the Company/Agency.</p> <p>For further details, visit website www.rajasthanlivelihoods.org or www.livelihood.rajasthan.gov.in</p>
9.	Mechanism for approval of the Project	<ol style="list-style-type: none"> i) Desk Appraisal and evaluation of the proposals ii) Presentation of the appraised and evaluated, eligible applicants iii) Issuance of Sanction Order iv) Signing of MoU
<p>Note:</p> <ol style="list-style-type: none"> 1. RSLDC reserves the right to amend courses and guidelines from time to time. 2. The RSLDC has full powers to decide about the number of candidates to be trained in a particular course. Its decision will be binding on all organizations submitting the proposals. 		

Checklist for proposals to be submitted in response to Expression of Interest (EoI) to undertake the project of Employment Linked Skill Training Programmes of RSLDC

S. No.	Document Description	Page Number
1.	Covering Letter as per Annexure 1 of EoI document	
2.	Applicant's Details as per Annexure 2 of EoI document	
3.	Copy of Certificate of the Proprietorship/ Partnership Deed/ Incorporation of Company and Memorandum and Articles of Association / Registration of Society / Trust / Association	
4.	Audited Financials for last three consecutive years along with Annexure 3	
5.	Copy of PAN Card	
6.	Income Tax Return Acknowledgment – last 3 years	
7.	Trade license/ Sales tax registration/IT registration (if any)	
8.	An affidavit for not being blacklisted as per Annexure 4 of EoI Document(Original)	
9.	Self certificate/declaration for following as per norms of RSLDC (As amended from time to time), as per Annexure 5 of EoI Document(Original): I. To set-up Skill Development Center(s), the capacity of each established training center should not be less than 50 youth per year. II. To arrange sufficient space, furniture, equipment, tools, training aids, raw material, electricity, water supply and other essentials required for imparting training to youth in the proposed course(s). III. To hire/engage competent and eligible trainer(s) or work as trainer, to undertake training in the proposed courses. IV. To install GPRS enabled biometric thumb impression machine for daily attendance (coming & going), which has to be compatible with MIS system of RSLDC and provide other information required by RSLDC. V. To arrange certification and assessment of trained youth through SSCs / NCVT / Any other certification body approved by RSLDC.	
10.	Action plan as per Annexure-6 of EOI Document	
11.	Copy of EoI Document with sign and seal of Company Secretary/ Authorized Representative and Signatory on each page of EoI document	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Annexure -1: Format of the Covering Letter

<< **The Covering Letter is to be submitted by Company Secretary/ Authorized Representative and Signatory on Company's Letterhead with his/her dated Sign and Seal** >>

To

Managing Director
Rajasthan Skill and Livelihoods Development Corporation
EMI Campus, J-8A, Jhalana Institutional Area, Jaipur- 302004
Phone: +91-(0141) 5103164/5104136
Fax: +91-141-5103246

Dear Sir,

Sub: Empanelment for Employment Linked Training Programme under Medical & Nursing, Allied Healthcare, Spa & Wellness and Nutrition & Health Education sector in RSLDC.

Please find enclosed one (1) Original + one (1) Copy of our Proposal in respect of the Empanelment for 'Employment Linked Training Programmes for Medical & Nursing, Allied Healthcare, Spa & Wellness and Nutrition & Health Education sector in RSLDC, in response to the Expression of Interest (EOI) Document issued by the Rajasthan Skill and Livelihoods Development Corporation (RSLDC).

We hereby confirm that:

1. The proposal is being submitted by _____ (name of the applicant) who is the applicant, in accordance with the conditions stipulated in the EOI.
2. We have examined in detail and have understood the terms and conditions stipulated in the EOI Document issued by RSLDC and in any subsequent communication sent by RSLDC. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from RSLDC.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EOI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that RSLDC will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
4. We acknowledge the right of RSLDC to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on

any account whatsoever.

5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the EOI.
6. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EOI.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
8. We are enclosing DDs towards EMD & processing fee as under:

Item	Amount	DD No.	Date	Bank
EMD	₹ 1,00,000/-			
Processing Fee	₹ 5,000/-			

This Proposal is made for the express purpose of empanelment under 'Placement Linked Training Programme of RSLDC for the following Course under Sector:

S.No	Name of Sector	Name of Course

In witness thereof, we submit this Proposal under and in accordance with the terms of the EOI document

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Annexure -2: Applicant Details

<< Declaration by Company Secretary/ Authorized Representative and Signatory on Company's Letterhead with his/her dated Sign and Seal >>

S. No.	Description	Details
1	Name of Legal Constitution of Applicant	
2	Status / Constitution of the Firm	
3	Name of Authorize Signatory	
4	Registration Number	
5	Date of Registration	
6	Place of Registration	
7	PAN Card Number	
8	Primary point of contact (For all sort of communication purpose)	
9	E-mail	
10	Contact address and number	
11	Secondary Point of Contact	
12	Contact number	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

- If Proprietorship Firm
 - o Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
 - o Copy of trade license/sales tax registration/IT registration
- If Partnership Firm
 - o Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.
- If Public/ Private Limited Company
 - o Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.
- If Society / Trust / Association
 - o Copy of Registration Certificate and Bylaws of Society / Trust / Association.

Note: In addition to above registration certificate, Applicant needs to submit the copy of PAN Card.

Annexure -3: Financial Details

<< Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal >>

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that <<M/s Entity name>>, having registered office at <<Office address>>, has an average annual turnover in past three consecutive financial years (2012-13, 2013-14, 2014-2015) **not less than 1 Crore**. The details of annual turnover are mentioned below:

Note: Audited financial statements for the past three years (2012-13, 2013-14, 2014-2015) should be submitted by the Applicant. In case of unavailability of audited financial statements for the FY 2014-15, Applicant may submit unaudited financial statement. However the Applicant will be required to submit audited financial statements for FY 2014-15, by 31st October 2015.

S. No.	Financial Year	Annual Turnover (INR)
1	2013-2014	
2	2014-2015	
3	2015-2016	

<< Chartered Accountant:

Signature

Name

Registration No

Contact No.

Seal >>

Date:

Annexure -4: An affidavit for not being blacklisted

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/
Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal
>>

AFFIDAVIT

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Applicant hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date

Annexure - 5: Self Declaration

Declaration by <Entity> on his/ her organization letterhead with registration number, dated Sign and Seal

To whomsoever it may concern

On the basis of registration document/certificates, we M/s Entity name, having office (if any) at Office address, hereby give our consent for following as per norms of RSLDC (As amended from time to time):

- I. We will set-up training center(s), the capacity of each established training center should not be less than 50 youth per year.
- II. We will arrange space, furniture, equipment, tools etc. required for imparting training.
- III. We will hire trainers in the proposed skills in which it intends to impart training.
- IV. We will install GPRS enabled biometric thumb impression machine for recording attendance.
- V. We will arrange certification and assessment of trained youth through SSCs / NCVT / Any other certification body approved by RSLDC.

For and on behalf of:

Signature:

Name:

Designation:

(Organization

Seal)

(Authorized Representative and Signatory)

Date

Annexure - 6: Annual Action Plan

**Declaration by Authorized Representative and Signatory on Organisation letterhead with
his/her dated Sign and Seal**

S.No	Year	District	Number of SDC (Skill Development Centres)	SDC Location	SDC wise Course (s)	Resid ential /NR	Total Number of Batches	Number of Candidate to be trained (Min 8 and Max 20 Per Batch)

For and on behalf of:

Signature:

Name:

Designation:

(Organization

Seal)

(Authorized Representative and Signatory)

Date