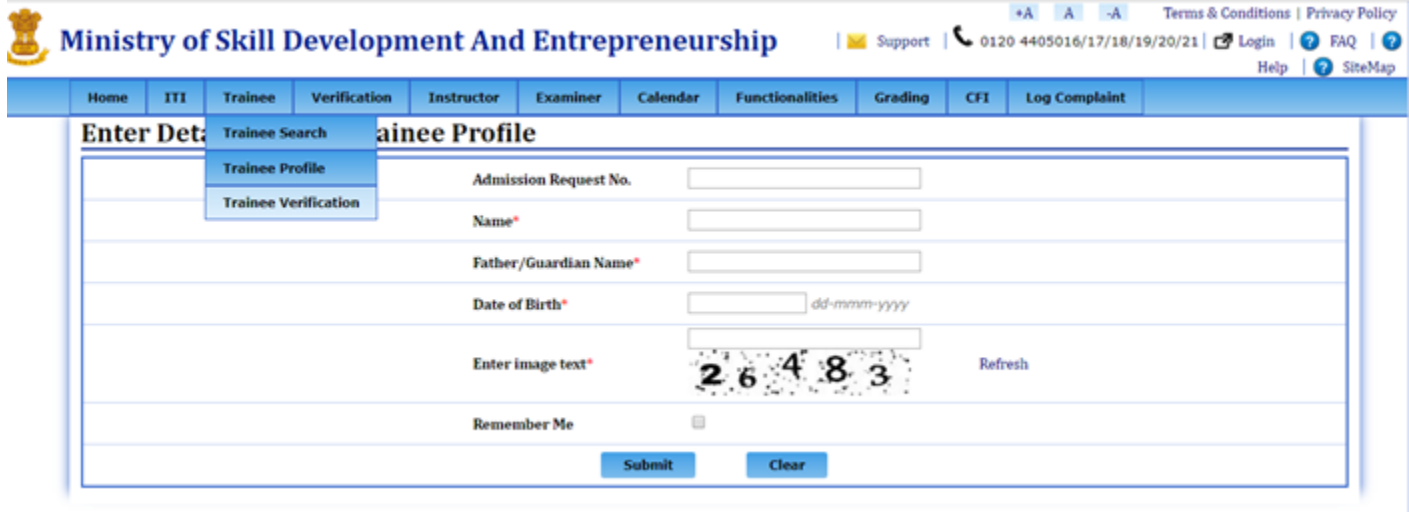


# USER MANUAL

## NCVT PUBLIC ITI Trainee Verification

**STEP – 1:-** Open NCVT site using the URL, <https://ncvtmis.gov.in/pages/home.aspx>

**STEP – 2:-** Navigate to the below path Trainee >> **Trainee Verification**



Ministry of Skill Development And Entrepreneurship

Home ITI Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Log Complaint

Enter Details to view Trainee Profile

Admission Request No.

Name\*

Father/Guardian Name\*

Date of Birth\*  dd-mmm-yyyy

Enter image text\*  26483 Refresh

Remember Me

Submit Clear

**STEP – 3:-** Enter Trainee Name, Father / Guardian Name, Date of Birth and Image text click on Submit button.



Ministry of Skill Development And Entrepreneurship

Home ITI Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Log Complaint

Enter Details to view Trainee Profile

Admission Request No.

Name\*  SHOHIT KUMAR

Father/Guardian Name\*  DEEPAK KUMAR

Date of Birth\*  05-OCT-1994 dd-mmm-yyyy

Enter image text\*  26483 Refresh

Remember Me

Submit Clear

**STEP – 4:-** Trainee Profile Details will be displayed as you can see in below screen:



**Ministry of Skill Development And Entrepreneurship**

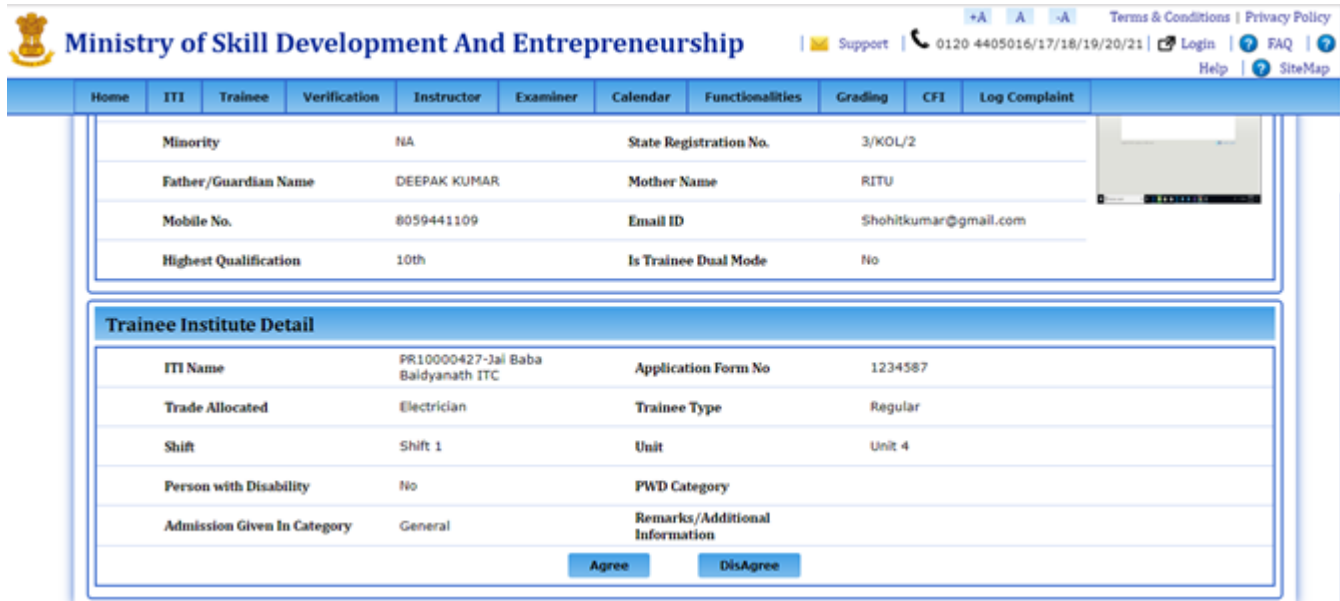
Support | 0120 4405016/17/18/19/20/21 | Login | Help

Home	ITI	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Log Complaint	
Session	August-2019		Admission Date	05-Aug-2018							
UID No			Trainee Name	SHOHIT KUMAR							
Date Of Birth	05-Oct-1994		Gender	Male							
Category	General		Horizontal Category								
Minority	NA		State Registration No.	3/KOL/2							
Father/Guardian Name	DEEPAK KUMAR		Mother Name	RITU							
Mobile No.	8059441109		Email ID	Shohitkumar@gmail.com							
Highest Qualification	10th		Is Trainee Dual Mode	No							

Trainee Institute Detail			
ITI Name	PR10000427-Jai Baba Baldyanath ETC	Application Form No	1234587
Trade Allocated	Electrician	Trainee Type	Regular
Shift	Shift 1	Unit	Unit 4

**STEP – 5:-Agree Functionality-** Verify the profile details and click on “**Agree**” button for profile verification if any mismatch occur in your details then click on “**Disagree**” button.



**Ministry of Skill Development And Entrepreneurship**


Support | 0120 4405016/17/18/19/20/21 | Login | Help

Home	ITI	Trainee	Verification	Instructor	Examiner	Calendar	Functionalities	Grading	CFI	Log Complaint	
Minority	NA		State Registration No.	3/KOL/2							
Father/Guardian Name	DEEPAK KUMAR		Mother Name	RITU							
Mobile No.	8059441109		Email ID	Shohitkumar@gmail.com							
Highest Qualification	10th		Is Trainee Dual Mode	No							

Trainee Institute Detail			
ITI Name	PR10000427-Jai Baba Baldyanath ITC	Application Form No	1234587
Trade Allocated	Electrician	Trainee Type	Regular
Shift	Shift 1	Unit	Unit 4
Person with Disability	No	PWD Category	
Admission Given In Category	General	Remarks/Additional Information	

**STEP – 6:-** Enter your OTP that you have received on your registered mobile no. and click on Submit button, trainee details will be submitted to respective ITI for photo uploading and further verification.

 **Ministry of Skill Development And Entrepreneurship** | Support | 0120 4405016/17/18/19/20/21 | Login | FAQ | Help | SiteMap


+A A -A Terms & Conditions | Privacy Policy

Home ITI Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Log Complaint

### Trainee Verification

You can re-send OTP in 25 seconds

Enter OTP for 8059441109 \*  Re Send OTP

 **Ministry of Skill Development And Entrepreneurship** | Support | 0120 4405016/17/18/19/20/21 | Login | FAQ | Help | SiteMap

+A A -A Terms & Conditions | Privacy Policy

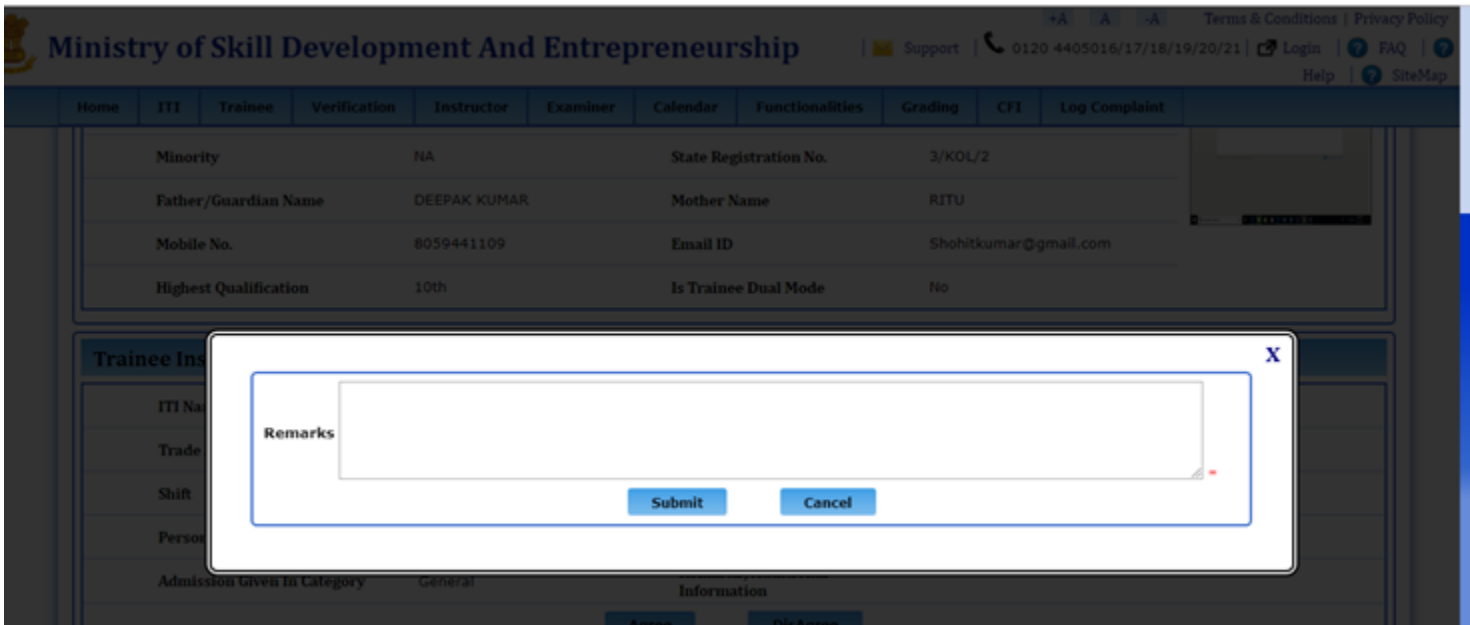
Home ITI Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Log Complaint

### Trainee Verification

You can re-send the OTP maximum of 3 times

Enter OTP for 8059441109 \*  Re Send OTP

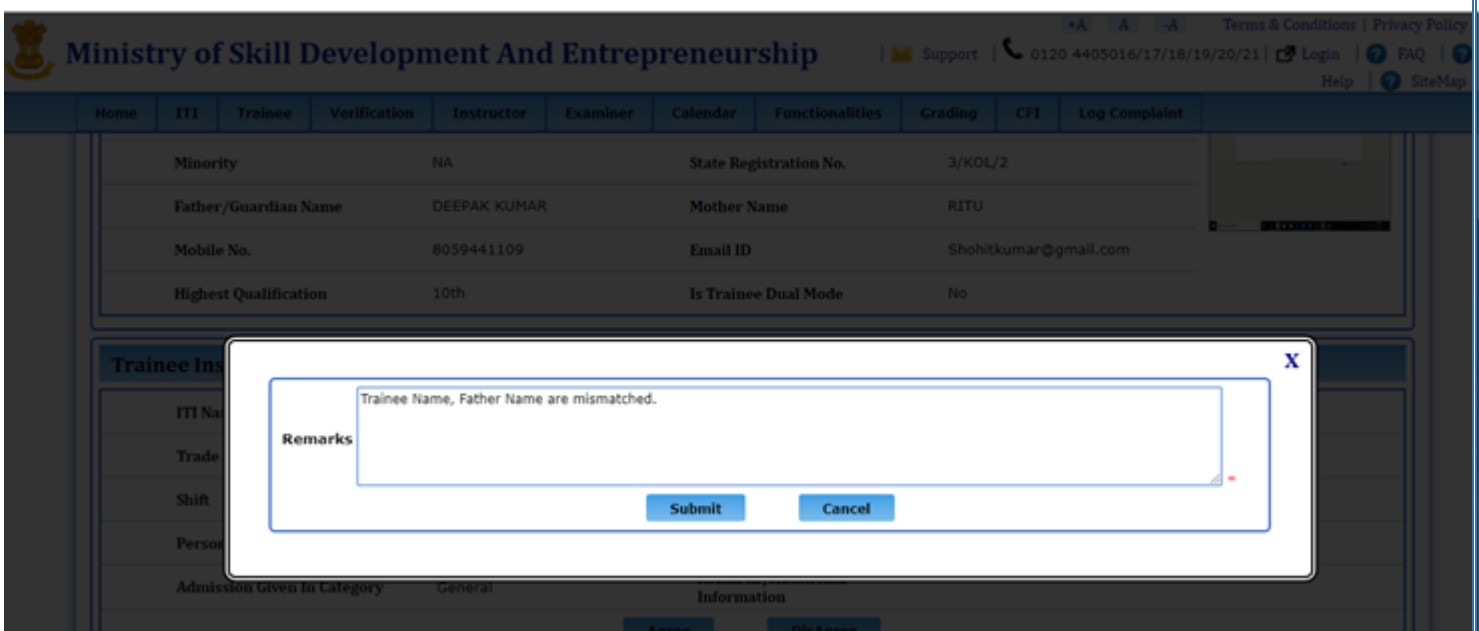
**STEP – 6:- Disagree Functionality:** When you will click on “Disagree” button following screen will be displayed. Enter Remarks for all the fields which has mismatched data.



The screenshot shows the Ministry of Skill Development And Entrepreneurship portal. A modal dialog box titled 'Disagree' is open, featuring a 'Remarks' text area and 'Submit' and 'Cancel' buttons. The background shows a user profile form with the following details:

Minority	NA	State Registration No.	3/KOL/2
Father/Guardian Name	DEEPAK KUMAR	Mother Name	RITU
Mobile No.	8059441109	Email ID	Shohitkumar@gmail.com
Highest Qualification	10th	Is Trainee Dual Mode	No

**STEP – 7:-** Click on Submit button to submit your correction remarks to the respective ITI for data correction as you could check the below screens.



The screenshot shows the same portal as above, but the 'Remarks' field in the dialog box is now pre-filled with the text: "Trainee Name, Father Name are mismatched." The 'Submit' and 'Cancel' buttons are still visible.

localhost:1234 says  
Are You Sure want to save Remarks?

OK Cancel

Ministry of Skill Development

Home ITI Trainee Verification Instru

Minority NA State Registration No. 3/KOL/2

Father/Guardian Name DEEPAK KUMAR Mother Name RITU

Mobile No. 8059441109 Email ID Shohitkumar@gmail.com

Highest Qualification 10th Is Trainee Dual Mode No

Trainee Ins

ITI Na

Trade

Shift

Person

Admission Given In Category General Information

Remarks

Trainee Name, Father Name are mismatched.

Submit Cancel

Ministry of Skill Development And Entrepreneurship

Support 0120 4405016/17/18/19/20/21 Login FAQ Help SiteMap

Home ITI Trainee Verification Instructor Examiner Calendar Functionalities Grading CFI Log Complaint

**My Profile- SHOHIT KUMAR** Close Session

**Trainee Profile**

Session	August-2019	Admission Date	05-Aug-2018
UID No		Trainee Name	SHOHIT KUMAR
Date Of Birth	05-Oct-1994	Gender	Male
Category	General	Horizontal Category	
Minority	NA	State Registration No.	3/KOL/2
Father/Guardian Name	DEEPAK KUMAR	Mother Name	RITU
Mobile No.	8059441109	Email ID	Shohitkumar@gmail.com
Highest Qualification	10th	Is Trainee Dual Mode	No

**Trainee Institute Detail**

Recorded Saved Successfully

